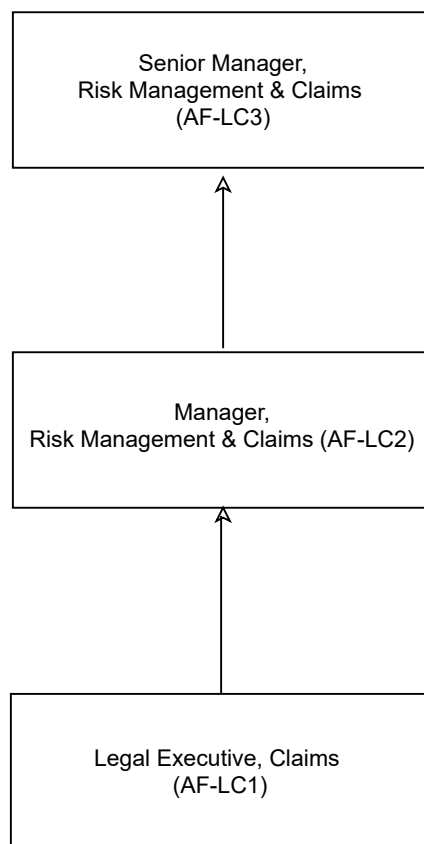


Progression Pathway for the Logistics Industry (Airfreight and Express)

Insurance, Legal Matters and Compliance (LC)



Insurance, Legal Matters & Compliance

Position	Senior Manager, Risk Management & Claims (AF-LC3)		
Duties	<ul style="list-style-type: none"> • Develop and implement risk management procedures • Implement, update, backup and manage the security relevant projects • Provide suggestions on the revision of policies and implementation methods to achieve the goals and objectives of related risk management, and ensure that the revisions comply with laws and regulations • Ensure to report to different associations on time • Work closely with the execution team to deal with emergencies in a professional and appropriate manner 		
	Core Competency	Code	Credit
	Formulate risk management plans	LOCULC601B	9
	Perform risk assessment of the transport process and compile reports	LOCULC501B	9
	Apply Alternate Dispute Resolution (ADR) to handle disputes	LOCULC510B	9
	Use arbitration to handle disputes	LOCULC511B	9
	Assess the total loss and calculate the claim amount	LOCULC502B	9
	Apply knowledge of business laws to prepare contracts	LOCULC503B	9
	Arrange for employee compensation insurance contract	LOCULC507B	6
	Arrange for public liability insurance contract	LOCULC508B	6
	Arrange for transport operator's liability insurance contracts	LOCULC509B	9
	Arrange for aviation insurance contracts	LOAFLC501B	6
	Arrange for air cargo insurance contract	LOAFLC502B	9
	Arrange for air cargo liabilities insurance contract	LOAFLC503B	6
	Total Credits		96

Position	Manager, Risk Management & Claims (AF-LC2)		
Duties	<ul style="list-style-type: none"> • Manage the performance of logistics-related departments to ensure that their performance complies with risk management strategies, policies and procedures • Facilitate departments to strengthen compliance with regulations related to risk management • Familiar with the operational environment of the logistics industry including job requirements 		
	Core Competency	Code	Credit
	Implement risk management plans	LOCULC401B	6
	Amend insurance terms	LOCULC413B	6
	Compile claims report	LOCULC403B	6
	Handle employee compensation claims	LOCULC414B	6
	Handle public liability claims	LOCULC415B	6
	Handle transport operator's liability insurance claims	LOCULC407B	6
	Non-core Competency	Code	Credit
	Apply environmental protection laws and international conventions relevant to the logistics industry	LOCULC408B	3
	Apply occupational safety and health ordinances relevant to the logistics industry	LOCULC409B	6
	Apply the Prevention of Bribery Ordinance	LOCULC410B	3
	Understand intellectual property and avoid act of infringement	LOCULC411B	3
	Total Credits		51

Position	Legal Executive, Claims (AF-LC1)		
Duties	<ul style="list-style-type: none"> • Assist work related to regulations and take follow-up actions • Handle insurance claims and liability issues for damaged goods • Familiar with the operational environment of the logistics industry including job requirements 		
	Core Competency	Code	Credit
	Apply basic principles of insurance law to handle insurance matters	LOCULC416B	6
	Handle claims for aircraft damage	LOAFLC401B	6
	Handle claims for air cargo damage	LOAFLC402B	6
	Handle claims for air cargo liability insurance	LOAFLC403B	6
	Verify insurance certificates and policies or related documents	LOCULC301B	6
	Non-core Competency	Code	Credit
	Apply labour legislations related to human resources management	LOCULC412B	6
	Total Credits		36